

PHAKALANE SECONDARY SCHOOL

Private Bag BR 307
Plot 21475 Phakalane

Gaborone

Tel: 3907010
Fax: 3907501

Attach
passport size
photo here

REGISTRATION FORM

DETAILS OF CHILD

SURNAME: FIRST NAMES:

DATE OF BIRTH: MALE / FEMALE:

CHILD'S NATIONALITY: RELIGION:

LANGUAGE(S) SPOKEN AT HOME:

STANDARD REQUIRED:

YEAR OF ADMISSION:

PREVIOUS SCHOOL ATTENDED:

LENGTH OF ATTENDANCE:

KNOWN ALLERGIES:

FOOD:

MEDICATION:

OTHER:

ANY CHRONIC ILLNESSES:

ANY SPECIAL DIETARY REQUIREMENTS?

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DETAILS OF PARENTS

FATHER / GUARDIAN'S SURNAME: FIRST NAMES:

ID/PASSPORT NO:

NATIONALITY:

OCCUPATION: EMPLOYER:

POSTAL ADDRESS:

EMAIL:

PHYSICAL ADDRESS:

BUSINESS TELEPHONE NO: HOME TELEPHONE NO:

CELL PHONE NO: WHATSAPP NO:

MOTHER'S SURNAME: FIRST NAMES:

ID/PASSPORT NO:

NATIONALITY:

OCCUPATION: EMPLOYER:

POSTAL ADDRESS:

EMAIL:

PHYSICAL ADDRESS:

BUSINESS TELEPHONE NO: HOME TELEPHONE NO:

CELLPHONE NO: WHATSAPP NO:

PLEASE STIPULATE WHICH ADDRESS THE SCHOOL MAY FORWARD ANY CORRESPONDENCE TO: MOTHER / FATHER / GUARDIAN (**DELETE AS APPLICABLE**)

CONTACT NAME & TELEPHONE NO: (**TO BE USED IN EMERGENCIES IF EITHER OF THE PARENTS ARE NOT AVAILABLE**):

(1)
NAME..... RELATIONSHIP TO CHILD

NUMBER:

(2)
NAME..... RELATIONSHIP TO CHILD

NUMBER:

DO YOU HAVE ANY OTHER CHILD / CHILDREN AT THE SCHOOL?

NAME: STANDARD:

NAME: STANDARD:

NAME: STANDARD:

FAMILY DOCTOR'S NAME: TEL NO:

PREFERRED MEDICAL FACILITY TO BE USED IN THE CASE OF AN EMERGENCY:

.....

#important information:

- * A copy of the child's birth certificate must accompany this form.
- * A copy of the Parents Identification Documents must be attached to this form.
- * One passport size photograph must be attached to the front page of the application form where indicated
- * Registration and Development Levy are a once off payment, for first time registrations only.
- * A copy of the child's latest academic report and transfer letter from the previous school should be attached to this form.
- * The payment of the registration fee does NOT guarantee a place for the child but the payment of the development levy secures the child's place.

*** Fees when paid cannot be refunded; the overpayment will be credited toward the following term's fees.**

* Before transferring a pupil from the School, a term's notice in the form of a written notification shall be submitted to administration, otherwise failure to do so will result in a term's fees in lieu of notice to be paid to the school upon transfer of the pupil.

*** All fees should be paid on or before school opens or a penalty fee of P 100.00 will be charged for late payment.**

* The Principal of the School has the right, in maintaining discipline in the School, to suspend the pupil for a period, or expel the child from the school. In such circumstances we acknowledge that the full term's fees shall not be refunded.

Please note the above and endorse below.

I being the parent/guardian of have read all the above terms and conditions and have accepted and understood them fully. I also declare all information provided by me, to be accurate and truthful and have attached all necessary required documentation.

Signed: This day, of

At

FOR OFFICE USE ONLY

Registration Fee P 500 **Date Paid..... Receipt No:**

Entrance Fee P4 000 **Date Paid Receipt No:**

Fees P13 000 per term **Date Paid Receipt No:**

Sports Fee P 750 per year **Date Paid Receipt No:**

Textbook Levy P1 500 per year **Date Paid Receipt No:**

Transport Fees

Gaborone = P1950.00 per term

Sebele / Phakalane = P1650.00 per term

Gaborone North = P1750.00 per term

Metsimothabe, Mmopane, Gabane, Tlokweg, Mochudi, Oodi, Modipane = P2 050.00 per term



Aim Where Eagles Soar